



THE PLANNING IS IN THE DETAILS

1 Year to 6 Months Before

- Decide Style of Wedding
- Decide Date
- Reserve Ceremony Site
- Reserve Officiant
- Reserve Reception Location
- Choose Attendants
- Gift Registry
- Order Bridal Dress
- Select Travel Agency
- Contract Photographer
- Contract Videographer
- Contract Band or DJ
- Contract Limousine
- Contract Balloon Decorator
- Begin Guest List

4 to 6 Months Before

- Contract Florist
- Contract Baker
- Bridesmaids Dresses / Shoes
- Music for Ceremony
- Order Tuxedos / Men's Attire
- Coordinate Mother's Attire
- Make Honeymoon Plans with the Travel Agency
- Order Invitations
- Contact Hairdresser
- Select Favors
- Order Rings
- Gown Fittings
- Decide Head Pieces
- Send Pre-Payment to Facility
- Choose Date / Menu Session

2 Months Before

- Complete Final Guest List
- Select Attendants Gifts
- Make Arrangements for Rehearsal
- Confirm All Professionals
- Apply for Marriage License
- Address and Mail Invitations
- Select Music
- Send Pre-Payment to Facility

1 Month Before

- Confer with Photographer
- Confer with Florist
- Confer with Band / DJ
- Sitting for Formal Photographs
- Review Duties with Wedding Party
- Confirm Rehearsal Plans
- Wedding Announcements to Newspapers
- Write Thank You Notes as Gifts Arrive
- Record Invitation Responses
- Arrange Seating for Reception

3 Weeks Before

- Final Apparel Fitting
- Confirm Rental Attire
- Final Confirmation of all Professionals
- Final Count for Reception
- Send Pre-Payment
- Prepare Placecards
- Confirm the Ceremony
- Plan to have Something Old, Something New, Something Borrowed, Something Blue
- Wear Wedding Shoes to break them in

1 Week Before

- Decide what to do with Centerpieces after Reception
- Pack for Wedding Trip
- Make sure Wedding Dress is pressed
- Confirm Services Contracted for and determine Balances Due
- Call Coordinator and discuss Final Preparations
- Take Placecards, Glasses, Guest Book, Favors, Cake Cutter to the Facility

After the Wedding

- Send Thank You Note to Both Sets of Parents / Wedding Host
- Gift Acknowledgements
- Preserve Gown

